The Worshipful Company of Insurers Charitable Trust

Registered with the Charity Commission as a charitable incorporated organisation, No. 1175425

WCICT General Charity Partner Grant Application Form

# **Introduction – Please read these notes when completing your application.**

Thank you for your interest in The Worshipful Company of Insurance (‘WCI’) and The Worshipful Company of Insurers Charitable Trust (‘WCICT’).

WCI is very proud of its incredible philanthropic commitment, which takes many forms, including supporting many charities affiliated with the Lord Mayor and City of London, our service affiliations and insurance related education initiatives.

In addition, we are proud to support several Charity Partners from our General Fund, where our priority is supporting charities offering employability, financial wellbeing and early-stage educational initiatives, underpinning the professional and educational heart of WCI.

We are now delighted to invite applications for up to three new General Charity Partners with whom we hope to build a positive and impactful relationship, for an initial three-year term, commencing in October 2025. The partnership will attract a grant of £10,000 per annum.

To aid the selection process of our new General Charity Partners, we have designed this application form to help you provide us with core information, to help us assess whether your charity is the sort of project that we are able to support. Our priority will be the selection of charities offering employability, financial wellbeing and early-stage educational initiatives, underpinning the professional and educational heart of WCI. We are particularly encouraging projects which would enable WCI members to get involved by volunteering their time. WCICT does not make grants to individuals or national charities, preferring to focus support on smaller charities within London.

This application form is a series of short questions to provide key information we need in order to consider your application correctly and to maximise your chance of success. In particular, please consider how your charity / project aligns with WCICT’s General Charity Partner priorities.

Please do not provide long answers; answers should be limited to 250 words where possible. At the end there is a catch all question, ‘is there anything else you would like to tell us?’ This will allow you to bring out the unique feature of your charity/project which you may not have been able to demonstrate in your previous answers. If you feel the committee will be helped by having some further material, such as brochures, please include these if you feel they may assist our deliberations, but they are not normally required. Annual report and accounts will be obtained from the Charity Commission website.

Deadline for receipt of application forms is 6th June 2025.

Following an initial review, we will short list applications offering an opportunity for you to give a short presentation to a sub-committee of WCICT (date TBC during July 2025), prior to the WCICT Trustees making its final selection.

Please note, if a grant is approved your organisation will be expected to enter into a formal agreement with the WCICT.

Thank you for your interest in the Worshipful Company of Insurers’ Charitable Trust.

WCICT General Fund Charity Partner Application Form 2025

Date of Application:

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  | *For Office Use Only* |
| 1 | Charity Full Name |  |  |
| 2 | Charity Address |  |  |
| 3 | Charity Commission Registration Number |  |  |
| 4 | Is your Reporting to the Charities Commission up to date & on time?  |  |  |
| 5 | Charity Description *(summary of activities/ purpose)* |  |  |
| 6 | Total Income & Expenditure for last financial year |  |  |
| 6 | Website Address |  |  |
| 7 | Contact Name at Charity including Title  |  |  |
| 8 | Contact: Email  |  |  |
| 9 | Contact: Telephone number  |  |  |
| 10 | Connection to *WCI (if applicable)* incl. any previous grants  |  |  |
| 11 | Referred by WCI member (*if applicable)* |  |  |
| 12 | How did you hear about the WCICT Charity Partners? *E.g.* Email from WCI, website, personal recommendation |  |  |

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| --- | --- | --- | --- |
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|  | Request for Funding Information |  |  |
| 12 | Charity Aims & Objectives |  |  |
| 13 | How does your Charity meet WCI’s General Fund priorities? * ***Employability***
* ***Financial wellbeing***
* ***Early-stage educational initiatives***
 |  |  |
| 14 | How would a grant be used by your Charity? *Is your application for a specific Project or for General Support?* |  |  |
| 15 | Project Title *(if applicable)* |  |  |
| 16 | Project Aims  |  |  |
| 17 | Project Start and End Date |  |  |
| 18 | Summary of Project Costs |  |  |
| 19 | Project Description: *Full details of the Project including location*  |  |  |
| 20 | Impact Analysis: *Outline the expected impact and how your impact/success will be measured* |  |  |
| 21 | WCI Member Engagement: *is it possible for WCI members to support you through volunteering?*  |  |  |
| 21 | Communication with WCICT: *How will you keep the WCICT informed about the use of the grant and provide evidence of how your procedures and governance have been followed?* |  |  |
| 22 | Any further information: *What else would you like to share which we haven’t asked you?* |  |  |

Please email team.assistant@wci.org.uk with any additional supporting documents.

Application Form Deadline: 6th June 2025

Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

If this Application leads to funding or a grant, I understand that any false or misleading information in my Application may result in the cancellation of any agreement and the return of any funds granted.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Signature: |  |  |  | Date: |  |  |

Name in Full: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_